

Hardee County, FL

JOB DESCRIPTION



To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

General Maintenance Mechanic

Department: Facilities

Pay Grade: 106

JOB SUMMARY

The General Maintenance Mechanic performs skilled maintenance and construction work in various trades in the repair and maintenance of County buildings and related equipment. Work is performed under general supervision.

ESSENTIAL JOB FUNCTIONS

- Performs general and specialized tasks in the construction, renovation, modification, installation, and repair of buildings, equipment, apparatus, and facilities.
- Performs plumbing work in repairing valves and fixtures.
- Repairs and replaces old lines; replaces broken fixtures; and unstops sinks and toilets.
- Performs general carpentry work.
- Builds shelving, paneling, and framework.
- Performs tile work, plastering, cement, masonry, and block work.
- Renovates and replaces partitions and flooring.
- Performs maintenance and repair of roof and air conditioning equipment.
- Performs painting of buildings, facilities, and equipment.
- Performs some routine electrical repairs to County buildings, boxes and switches.
- Performs routine preventative maintenance.
- Replaces light ballasts; and removes and replaces wiring and fixtures.
- Performs general landscaping and grounds keeping maintenance.
- Performs other related job duties as assigned.

QUALIFICATIONS

Education and Experience:

Requires a High School Diploma or equivalent; and two (2) years of experience in building maintenance and repair in one or more of the trades; or any equivalent combination of

education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

Special Qualifications:

None.

Licenses, Certifications, or Registrations:

- Possession of or ability to readily obtain a valid Class "B" CDL driver's license issued by the State of Florida for the type of vehicle or equipment operated.

Knowledge, Skills and Abilities:

- Knowledge of the practices, methods, materials, and tools of one or more of the building trades.
- Knowledge of the occupational hazards and safety precautions of the trade.
- Skill in the use and care of tools, equipment, and materials of the trades to which assigned.
- Ability to work from blueprints, rough sketches, and oral and written instructions.

PHYSICAL DEMANDS

The work is medium work which requires exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Additionally, the following physical abilities are required: balancing, climbing, crawling, crouching, feeling, grasping, handling, hearing, kneeling, lifting, pushing, reaching, repetitive motion, speaking, standing, stooping, talking, and walking. Mental acuity is required for making rational decisions through sound logic and deductive processes. Visual ability is required to operate heavy equipment and perform activities specific to the job, such as viewing a computer terminal, observation of facilities or structures, and/or inspection involving small parts or operations of machines.

WORK ENVIRONMENT

Work is primarily performed in an office setting with a temperature-controlled environment, and occasionally outdoors in hot/cold or inclement weather. The employee is exposed to dust, fumes, gases, chemicals, oils, uneven and slippery surfaces. Work also includes adverse conditions such as: heights, work below ground level, poor lighting, machinery and electricity.

Hardee County has the right to revise this job description at any time. This description does not represent in any way a contract of employment.

Equal Opportunity Employer

Hardee County provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.